

APPENDIX D
REAPPOINTMENT PROCESS GUIDELINES AND

____ ____ **UPC or LPC letter with applicable addendum on Unit Council recommendation** (Note: In the case of the Library, since

at least one peer from the Library Convening Group and, optimally, by different peers. One peer evaluation must have been conducted per semester during years one through three and then only one per year in years four through six.

_____ **Dean's Class Observation (signed and dated) (for librarians who teach Information Literacy classes):** One per academic year.

_____ **Dean's Evaluation Letter (signed and dated) (for librarians with other Dean's Evaluation Letter (signed and dated) (for librarians with other primary responsibilities beyond teaching Information Literacy classes):** One per academic year.

_____ **Peer Evaluation Letters (signed and dated) (for librarians with other primary responsibilities beyond teaching Information Literacy classes):** Must include at least one peer from the Library Convening Group and, optimally, by different peers. One peer letter (on)-(sib)-(il)-(tie)(s)-(b)-(e)